



Dear Parents

I hope you all had a nice summer break. I am so sorry I have not got back to you sooner with your invoices for the term and a date for our return. Unfortunately, the church has not opened its doors yet to the public and have decided to commence re-opening the month of October staggering all groups back following Covid-19 Gov.uk guidelines. They have only offered me limited hours and limited the days to return which has upset me greatly and I am still in negotiation with them. I have found another venue Cambrian Community Centre, Caplan Court, 1 Grove Road, Richmond TW10 6SN. Which is just off Queens Road. Which I have manage to book for Friday Session from 18th September till the end of term. They have been amazing and are really excited for us to come join their community centre. They are even trying to help me out and organise more days we may be able to also start back on Tuesday 15th September for the younger classes at this venue too.

With all these factors, I have decided to carry on zoom classes at the student's roughly normal times of the week of Monday 14th September and then hopefully we will move back to the church from October. This is not what I had in mind to do and as you can imagine I am extremely disappointed with the outlook for this term. But I feel we have to make the best of a bad situation. I hope you will all stay with us and support us through these difficult times as I do not want to have to close the school.

I have attached a Covid-19 Risk Assessment, which explains all the procedures we have to follow when returning back to both venues. This is similar to the school procedures. Here are the main procedures, however the Risk Assessment goes into more detail:

- Drop off and Picks will be at the entrance to venue. There you will be greeted by your teacher outside who will collect/return the students. No parents will be allowed in the building.
- Students will be greeted by the teacher and sanitised when entering and exiting the venue. It is optional if the student wishes to provide their own sanitiser during the session.
- Students will not change inside the venue, but we suggest wearing a tracksuit with uniform underneath, shoes should be brought in a bag with a water bottle.
- We will limit toilet use to stop overcrowding, so please make sure your child has been before there arrival.
- Once in the studio they will stand on the spot which has been disinfected between each class also numbers have been limited to maintain guidelines. They will also remain within 1.5-2 metre social distancing.

- All props i.e. scarves will be disinfected and will only be used by the child and washed after use. It would be useful if they provide their own scarves, ribbons, or anything that floats and have it in their bags for the lesson.
- Classes will finish slightly earlier to allow time for pick-ups and cleaning the room between classes.
- Please could all Parents pick-up/drop off your child on time as we will find it hard to keep coming back and forth to the entrance. If for some reason you are late my phone will be on and a simple text will allow me to collect your child. Mobile Number: 07921 723 833.

We hope these procedures are not too restrictive for the students. Obviously, we do stress that if your child or any member of your family at home feels unwell that they do not come to class. If any symptoms of Covid-19 emerge:

1/ Inform me straight away so I can inform parents whose students were in that day.

2/That your child self-isolates for 14/10 days or can be tested.

3/ Only return back if test results are negative, or no symptoms have emerged.

If I have any good news, I will contact you straight away. Listed on the next page is a rough timetable for the classes. There are **two** times provided **One** is the zoom class the **other** is the time back in a venue sorry for any confusion. Obviously, Friday classes and hopefully Younger classes on a Tuesday will be at our new venue Cambrian Centre. If they can accommodate more for the rest of the week we will return back to Cambrian Centre. I am sorry that I cannot offer anymore at the moment I am trying my hardest to get us back to some sort of normality. It would be really helpful if you can email if you are not returning back so I have time to juggle classes about if need be. If you are returning back it will be amazing to see you and I am thankful that you decided to stay and support our school. Any queries about the above information please do not hesitate to contact me.

Kind Regards

Adele Rockett

Principal of Richmond Ballet School

Mondays	Tuesday	Thursday	Friday
Grade 1 Ballet Zoom time 4.30-5.15pm 4.30-5.10pm	Grade 1 Modern/ Junior jazz/ Primary Tap At Cambrian Centre 4.30-5.45pm	Beginners Ballet Zoom time 3.30-4.00pm 3.30-3.55pm	Grade 3 Modern/Tap/Jazz At Cambrian Centre 4.45-6.10pm
Grade 4 Ballet Zoom time 5.30-6.30pm 5.15-6.10pm	Grade 2 Modern/Jazz/Tap At Cambrian Centre 5.45-7.00pm	Primary Ballet Zoom time 4.00-4.45pm 4.00-4.40pm	Grade 4 Modern/Tap/Jazz At Cambrian Centre 6.15-7.25pm
Grade 6 Ballet Zoom time 6.30-7.30pm 6.15-7.10pm	Grade 5 Modern? Zoom time 6.30-7.00pm	Primary Ballet Zoom time 5.00-5.45pm 4.45-5.25pm	Grade 5 Modern/Tap/Jazz? At Cambrian Centre 7.30-8.25pm
Inter/pointe Ballet Zoom time 7.30-9.00pm 7.15-8.45pm	Senior Tap? Zoom time 7.00-7.30pm	Grade 4 Ballet (older group) Zoom time 6.00-6.45pm 5.30pm-6.10pm	Grade 6 Modern/Tap/Jazz? At Cambrian Centre 8.30-9.30pm
	Senior Jazz? Zoom time 7.30-8.30pm	Inter/Grade 6 Ballet Zoom time 7.00-8.00pm 6.15-7.15pm	
	Grade 6 Modern? Zoom time 8.30-9.00pm		